

# **The Commission on VASAP**

**2021 Annual Executive Summary**

January 2022



**Your Doorway to Safe & Sober Driving**

## **Introduction**

The Virginia Alcohol Safety Action Program traces its roots to Fairfax County. In 1972, it became the site of one of 35 national “Alcohol Safety Action Projects” funded by the National Highway Traffic Safety Administration (NHTSA). On March 24, 1975, legislation passed by the General Assembly expanded this program statewide establishing driver education and rehabilitation programs in an effort to reduce the number of highway tragedies. In 1986, the General Assembly formed the Commission on Virginia Alcohol Safety Action Program (Commission on VASAP). This provided for the standardization of ASAP operations, thereby increasing the quality and equity of services to offenders statewide.

There are currently 24 Alcohol Safety Action Programs (ASAPs) throughout Virginia. Every jurisdiction in the Commonwealth is covered by one of the local programs. The ASAP programs share in the responsibility with other highway safety partners to help lower the number of impaired drivers on our roadways.

Section 18.2-271.2 of the *Code of Virginia* requires the Commission on VASAP to submit to the Governor and the General Assembly an annual executive summary of the interim activity and work of the Commission. This report provides an overview of Commission on VASAP activities during 2021

The Commission on VASAP continues to provide quality services to the citizens of the Commonwealth of Virginia *without using any general state revenues*. The Commission looks forward to ongoing success in 2022 as it works cooperatively with the General Assembly and other highway safety stakeholders to reduce traffic-related injuries and fatalities.

## **Mission**

To improve highway safety by decreasing the incidence of driving under the influence of alcohol and other drugs, leading to the reduction of alcohol and drug-related fatalities and crashes.

## **Programs**

VASAP has developed many educational programs designed to improve highway safety, providing a credible Alcohol Safety Action Program that responds to the needs of each locality in Virginia. Included among these are:

- ASAP Education Groups
- Community Service Programs
- Driver Improvement Programs
- DUI Court
- Multiple Offender Restoration Reviews
- Intervention Interviews
- Reckless/Aggressive Driver Programs
- Ignition Interlock
- Young Offender Programs

## Overview of the Commission

§18.2-271.2. Commission on VASAP; purpose; membership; terms; meetings; staffing; compensation and expenses; chairman's executive summary.

A. There is hereby established in the legislative branch of state government the Commission on the Virginia Alcohol Safety Action Program (VASAP). The Commission shall administer and supervise the state system of local alcohol and safety action programs, develop and maintain operation and performance standards for local alcohol and safety action programs, and allocate funding to such programs. The Commission shall have a total membership of 15 members that shall consist of six legislative members and nine nonlegislative citizen members. Members shall be appointed as follows: four current or former members of the House Committee for Courts of Justice, to be appointed by the Speaker of the House of Delegates; two members of the Senate Committee for Courts of Justice, to be appointed by the Senate Committee on Rules; three sitting or retired judges, one each from the circuit, general district and juvenile and domestic relations district courts, who regularly hear or heard cases involving driving under the influence and are familiar with their local alcohol safety action programs, to be appointed by the Chairman of the Committee on District Courts; one director of a local alcohol safety action program to be appointed by the Speaker of the House of Delegates upon consideration of the recommendations of the legislative members of the Commission; one director of a local alcohol safety action program to be appointed by the Senate Committee on Rules upon consideration of the recommendations of the legislative members of the Commission; one representative from the law-enforcement profession, to be appointed by the Speaker of the House and one nonlegislative citizen at large, to be appointed by the Senate Committee on Rules; one representative from the Virginia Department of Motor Vehicles whose duties are substantially related to matters to be addressed by the Commission to be appointed by the Commissioner of the Department of Motor Vehicles, and one representative from the Department of Behavioral Health and Developmental Services whose duties also substantially involve such matters, to be appointed by the Commissioner of Behavioral Health and Developmental Services. Legislative members shall serve terms coincident with their terms of office. In accordance with the staggered terms previously established, nonlegislative citizen members shall serve two-year terms. All members may be reappointed. Appointments to fill vacancies, other than by expiration of a term, shall be made for the unexpired terms. Any appointment to fill a vacancy shall be made in the same manner as the original appointment.

B. The Commission shall meet at least four times each year at such places as it may from time to time designate. A majority of the members shall constitute a quorum. The Commission shall elect a chairman and vice-chairman from among its membership. The Commission shall be empowered to establish and ensure the maintenance of minimum standards and criteria for program operations and performance, accounting, auditing, public information and administrative procedures for the various local alcohol safety action programs and shall be responsible for overseeing the administration of the statewide VASAP system. Such programs shall be certified by the Commission in accordance with procedures set forth in the Commission on VASAP Certification Manual. The Commission shall also oversee program plans, operations and performance and a system for allocating funds to cover deficits that may occur in the budgets of local programs.

C. The Commission shall appoint and employ and, at its pleasure, remove an executive director and such other persons as it may deem necessary, and determine their duties and fix their salaries or compensation.

D. The Commission shall appoint a Virginia Alcohol Safety Action Program Advisory Board to make recommendations to the Commission regarding its duties and administrative functions. The membership of such Board shall be appointed in the discretion of the Commission and include personnel from (i) local safety action programs, (ii) the State Board of Behavioral Health and Developmental Services, community service boards or behavioral health authorities and (iii) other community mental health services organizations. An assistant attorney general who provides counsel in matters relating to driving under the influence shall also be appointed to the Board.

E. Legislative members of the Commission shall receive compensation as provided in § 30-19.12. Funding for the costs of compensation of legislative members shall be provided by the Commission. All members shall be reimbursed for all reasonable and necessary expenses as provided in §§ 2.2-2813 and 2.2-2825 to be paid out of that portion of moneys paid in VASAP defendant entry fees which is forwarded to the Virginia Alcohol Safety Action Program.

F. The Chairman of the Commission on VASAP shall submit to the Governor and the General Assembly an annual executive summary of the interim activity and work of the Commission no later than the first day of each regular session of the General Assembly. The executive summary shall be submitted as provided in the procedures of the Division of Legislative Automated Systems for the processing of legislative documents and reports and shall be posted on the General Assembly's website.

## **Commission Members**

### **Legislative**

Senator Richard H. Stuart, Chairman  
Delegate James A. (Jay) Leftwich  
Delegate Mark H. Levine

Senator Scott A. Surovell  
Delegate Don L. Scott, Jr.  
Delegate Nancy D. Guy

### **Judicial**

Honorable Mary Jane Hall  
Honorable George D. Varoutsos

Honorable Gino W. Williams

### **Law Enforcement**

Sheriff Stacey Kincaid

### **Department of Motor Vehicles**

Mr. John L. Saunders, Vice Chairman

### **Non-Legislative Citizen at Large**

Ms. Pat Eggleston

### **Behavioral Health and Developmental Services**

Ms. Margaret Steele

### **Local Program Directors**

Ms. Krystal Hullette

Ms. Tara Smith

## **Commission Staff**

Angela D. Coleman – Executive Director

EdQuina Bradley – Administrative Procedures Technician

Rosario Carrasquillo – Special Programs Design Technician

Shelia Crump – Payroll Manager

Shelby Edwards - Office Services Assistant

Richard Foy – Field Services Specialist

Glen D. Miller - IT Project Specialist

Christopher Morris – Special Programs Coordinator

Charlene Motley – Field Services Supervisor

Richard Phillips - Ignition Interlock Technical Support Specialist

## **Commission Meeting Dates**

March 26, 2021   June 4, 2021   September 17, 2021   December 10, 2021

## **Highlights of the Commission for 2021**

### **Local ASAP Support**

- assisted the local programs in a continuing difficult economic climate by assuming payment for education workbooks and receipt books for all ASAPs
- provided on-going technical support to the ASAPs regarding case management and ignition interlock procedures
- continued to work with the Department of Motor Vehicles on matters related to restricted license orders, ignition interlock, ASAP compliance and policy updates
- worked cooperatively with the VASAP Directors' Association
- maintained the VASAP–DMV interface for electronic submission of ASAP data
- completed the implementation of the new Intensive Education Program curriculum which was approved for use by the local ASAPs beginning March 1<sup>st</sup>
- completed a budgetary review of all ASAP expenditures
- worked with independent auditor, Brown & Edwards, to conduct financial audits for all 24 ASAPs
- explored ways in which to implement long-term recommendations made in the VCU Performance Management Group VASAP Strategic Business Analysis
- provided case management training to the Rappahannock Area ASAP on October 19<sup>th</sup> in an effort to correct certification deficiencies

### **John Tyler ASAP**

- provided direct oversight to the John Tyler ASAP to correct deficiencies cited during the triennial certification process
- reorganized the staffing structure for John Tyler ASAP to meet the needs of the clients and the courts
- changed the office hours to improve customer service
- hired nine new case managers and four new administrative staff
- provided staff training for new employees
- served as the point of contact for all office operations
- upgraded staff salaries to better match the duties and responsibilities of the positions
- initiated staff payroll deductions for participation in the social security system
- purchased computer hardware, software and infrastructure to enable staff to operate more efficiently
- developed a system in place to ensure timely intake and intervention of offenders
- provided court coverage for non-compliance hearings

- contracted for mold remediation and building repairs
- contracted for office cleaning
- reorganized the physical structure of the interior office space to enhance staff safety
- conducted John Tyler ASAP Policy Board meetings on June 17<sup>th</sup>, September 16<sup>th</sup> and December 8<sup>th</sup>

### **Ignition Interlock and Remote Alcohol Monitoring**

- provided administrative oversight of the five statewide approved ignition interlock vendors
- monitored and conducted inspections of 100 ignition interlock service centers
- responded to 6,843 requests for secondary ignition interlock reviews from the local ASAPs
- inspected and approved new remote alcohol monitoring device facilities in Rocky Mount, Manassas, Virginia Beach, Chesterfield, Winchester, South Boston, Charlottesville, Newport News, Farmville, Christiansburg, Harrisonburg and Marion
- investigated potential ignition interlock circumvention cases, obtained warrants and testified in 47 court hearings
- administered certification testing and monitored newly hired ignition interlock technicians
- revised and implemented Virginia's ignition interlock regulations
- drafted and promulgated remote alcohol monitoring device regulations as required by new legislation that became effective on July 1, 2021

### **Meetings, Trainings and Workgroups**

- attended the virtual meeting of the Traffic Injury Research Foundation DWI Workgroup, November 8<sup>th</sup> – 10<sup>th</sup>
- attended scheduled meetings of the Drug Court Treatment Advisory Committee
- served as a member on the Drug Court Operations Committee
- participated in the pre-bench orientation for new general district court judges on June 10<sup>th</sup>
- attended scheduled meetings of the Substance Abuse Services Council
- attended the DMV Highway Safety Stakeholders Meeting
- attended the DMV Highway Safety Impaired Committee Meetings

### **Technology**

- developed the visual layout of the INSPIRE application
- enhanced the INSPIRE application to streamline the inspection of ignition interlock facilities and to improve access to information for offenders selecting interlock service providers

- migrated the agency website to a new service provider, creating easier and faster public access to information
- provided IT point of contact support for 24 ASAP offices and the Commission office
- managed VITA support requests including computer hardware and office phones
- continued the modernization of network, printer, and computer hardware for local ASAP offices and the commission office
- served as agency account administrator for 75+ DMV users authorized to enter VASAP information
- continued management of the 24-hour online payment processing system for offenders
- continued to develop and improve the new VASAP Case Management Information System (Engenuity)

### **Public Information**

- released a written Commission on VASAP Holiday Statement on the dangers of drinking and driving during the month of December
- responded to, and resolved, inquiries and concerns of legislators, citizens, courts, local attorneys, neighboring states, and other state agencies
- provided weekly legislative updates to ASAPs and other stakeholders
- participated in the 2021 Commonwealth of Virginia Campaign
- provided brochures on teenage drinking and driving, and liter bags, wristbands, key chains and ink pens with customized safe driving messages to Virginia juvenile and domestic relations courts for use in driver licensing ceremonies
- provided educational brochures on impaired drinking and driving to the ASAPs

### **Certification/Audits**

- successfully passed the financial audit of the Commission office without any findings of deficiency
- concluded the triennial certification review for the local ASAPs





If you should have any questions regarding the content of the 2021 Annual Executive Summary or any of the programs offered by the Virginia Alcohol Safety Action Program, please contact:

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