

**COMMISSION ON VASAP  
QUARTERLY MEETING**

December 6, 2024

Minutes

Attendance:

Commission Members:

Senator Richard H. Stuart, Chairman  
Delegate Patrick A. Hope  
Delegate James A. Leftwich, Jr.  
Delegate Rae C. Cousins  
The Honorable Mary Jane Hall  
The Honorable Gino W. Williams  
Ms. Margaret Steele  
Ms. Krystal Hullette  
Ms. Loren Ashley Cole

Teleconference:

Delegate Atoosa R. Reaser

Absent:

Mr. John L. Saunders, Vice Chairman  
Senator Scott A. Surovell  
The Honorable George D. Varoutsos  
Ms. Pat Eggleston

Commission Staff

Ms. Angela Coleman, Executive Director  
Ms. Issar Ali  
Ms. EdQuina Bradley  
Ms. Rosario Carrasquillo  
Ms. Shelby Edwards  
Mr. Glen Miller  
Mr. Christopher Morris  
Ms. Charlene Motley  
Mr. Richard Phillips  
Ms. LeAnne Turner

Office of the Attorney General

Ms. Janet Baugh

### **Time and Place**

The quarterly meeting of the Commission on Virginia Alcohol Safety Action Program (VASAP) was conducted in Senate Room A at the General Assembly Building in Richmond, Virginia on December 6, 2024, at 11:30 a.m.

Senator Richard H. Stuart, Chairman, presided and called the meeting to order at 11:31 a.m. Ms. Angela Coleman, Executive Director, called roll of the Commission Members. A quorum was present.

### **Approval of the Minutes**

Delegate Patrick A. Hope moved, and The Honorable Gino W. Williams seconded the motion that the minutes from the September 13, 2024, Commission meeting be approved. All were in favor; none opposed.

### **Legislative Review**

Mr. Christopher Morris, Special Programs Coordinator, provided an update on House Bill 774. He stated that the comprehensive report was sent out and that commission staff are awaiting feedback from Delegate Charniele Herring. Senator Stuart clarified that Delegate Herring was invited by the commission to speak on her bill. Mr. Morris confirmed that she was invited.

Mr. Morris discussed Senator Scott A. Surovell's proposed bill from the last meeting regarding installation of the interlock device prior to conviction. Mr. Morris stated commission staff is waiting on the language to review. There was discussion regarding the proposed bill. Ms. Janet Baugh, Office of the Attorney General, clarified that the code currently does not allow for interlock time to be counted prior to being issued a restricted drivers license. Delegate James A. Leftwich, Jr. moved, and Delegate Hope seconded the motion to endorse in concept and draft a bill to allow for an interlock device to be installed prior to conviction and for interlock time to be counted if installed prior to conviction. All were in favor; none opposed.

Judge Williams introduced the idea of setting the 12-month interlock option as the default requirement as opposed to the 6-month option. He reported most people choose the 12-month option and it would streamline the process for that to be the default. The Honorable Mary Jane Hall asked what the criteria of approval would be, Judge Williams reported the criteria would be reversed from the current. Judge Williams moved to endorse a bill in concept to make the 12-month interlock option the default when issuing a restricted driver's license, Delegate Hope seconded the motion. All were in favor; none opposed.

### **Enhancement to VASAP Case Management System**

Ms. Shelby Edwards, Office Services Assistant, provided an overview of the latest enhancements to the VASAP electronic case management system. This visual tool will allow for case managers, program directors and the state office to monitor the overall health of cases and ASAP locations.

Ms. Coleman stated over the past year, there have been concerns about the commission's ability to monitor cases remotely. This enhancement will not only support the state office but will also aid local directors in managing their daily responsibilities. Ms. Coleman thanked Ms. Edwards, Mr. Glen Miller, IT Project Specialist, and the rest of the commission staff for their hard work in developing and testing the enhancement.

### **Update to Capital Area ASAP**

Ms. Loren Ashley Cole, director of John Tyler ASAP, provided an update on the status of the Capital Area ASAP cases. She reported that all the known case backlogs have been cleared. The office is fully staffed to include the DMV satellite office in Richmond. She reported that the walk-in location has proven to be very beneficial to clients and DMV staff has been welcoming. She anticipates the relationship between DMV and ASAP to continue to grow stronger.

Ms. Coleman thanked Ms. Cole and stated she has done a fantastic job. Ms. Coleman reported that the former Capital Area ASAP director and policy board have taken care of the loose ends regarding the back rent, payroll taxes and retirement benefits.

### **Commonwealth Alcohol & Electronic Monitoring Inc.**

At the request of Delegate James A. Leftwich, Jr., Mr. Wayne Renfrow from Commonwealth Alcohol & Electronic Monitoring Inc. spoke to the commission regarding a remote alcohol monitoring device that also offers GPS in the same bracelet. Mr. Renfrow stated he was unaware of the RFP and expressed his discontent with having to wait for the next contract cycle to have the device approved before he can offer his equipment for pre- and post-trial services. Senator Stuart advised Mr. Renfrow that commission staff will put together more information on the topic to be reviewed at the next commission meeting.

### **Executive Director's Report**

Ms. Coleman presented the Executive Director's report.

### **Annual Holiday Statement**

Ms. Coleman shared the 2024 VASAP Annual Holiday Statement which can be found on the Commission on VASAP website. She reported a 7% increase in alcohol-related fatalities, indicating that there is still work to be done. Ms. Coleman encouraged others to share the holiday statement.

### **Trainings**

Ms. Coleman reported that commission staff has conducted several trainings with the field since the last commission meeting. Ms. Coleman thanked the program directors for their patience and understanding of the mandatory trainings as it is necessary to maximize the training process.

### **Virtual Intake Process**

Ms. Coleman shared that the virtual intake process, which the commission staff has been piloting for the past year, is now fully operational and all ASAP staff have been trained on the use of the virtual intake process. This process aims to reduce transportation barriers.

### **42<sup>nd</sup> Annual West Point Crab Carnival**

Ms. Coleman shared a slideshow of photos from the 42<sup>nd</sup> Annual West Point Crab Carnival. Commission staff set up a booth and handed out cup sleeves, lip balm and other items with the

*Drive Sober* message. There were over 10,000 people in attendance. Ms. Coleman shared that commission staff hopes to make this an annual event along with Shamrock the Block in March. Ms. Coleman encouraged any program directors that want to assist with public service events to reach out to commission staff. Delegate Leftwich inquired about the cost of the event. Mr. Richard Phillips responded that the space rental was around \$50. Delegate Leftwich mentioned that several businesses in his area would likely be willing to sponsor a booth.

#### Interlock Summary Report

Ms. Coleman shared the interlock summary report. Delegate Cousins inquired as to why John Tyler ASAP had a large increase in interlock numbers since the last meeting. Ms. Coleman reported it is because they combined with Capital Area ASAP.

#### 2025 Meeting Date

March 28  
June 6  
September 19  
December 5

#### Adjournment

Delegate Leftwich moved, and Judge Williams seconded, that the meeting be adjourned. All were in favor; none opposed. There being no further business, Senator Stuart, Chairman adjourned the meeting at 12:10 pm.

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Senator Richard H. Stuart, Chairman