



COMMONWEALTH of VIRGINIA

Commission

on the

Virginia Alcohol Safety Action Program (VASAP)

Senator Richard H. Stuart
Chairman

Angela D. Coleman
Executive Director

QUARTERLY BOARD MEETING

Friday, March 28, 2025

Senate Room A

General Assembly Building

201 N. 9th Street

Richmond, VA 23219

10:00 am

AGENDA

- I. CALL TO ORDER /INTRODUCTIONS
Senator Richard H. Stuart, Chairman
- II. APPROVAL OF MINUTES
- III. SPECIAL RECOGNITION
Ms. Angela D. Coleman and Commission Members
- IV. ELECTION OF NEW VICE CHAIR
- V. LEGISLATIVE REVIEW
Commission Members and Commission Staff
- VI. INTELLIGENT SPEED ASSISTANCE DEVICE PRESENTATION
LifeSafer
- VII. REMOTE ALCOHOL MONITORING DISCUSSION FOLLOW-UP
Mr. Christopher Morris
- VIII. EXECUTIVE DIRECTOR'S REPORT
- IX. EXECUTIVE SESSION
- X. 2025 MEETING DATES
June 6
September 19
December 5
- XI. ADJOURNMENT

Members:

Senator Richard H. Stuart, Chairman
Mr. John Saunders, Vice Chairman
Senator Scott A. Surovell
Delegate James A. "Jay" Leftwich, Jr.
Delegate Patrick A. Hope
Delegate Rae C. Cousins
Delegate Atoosa R. Reaser
The Honorable George D. Varoutsos
The Honorable Mary Jane Hall

The Honorable Gino Williams
Ms. Margaret Steele
Ms. Pat Eggleston
Ms. Krystal Hullette
Ms. Loren "Ashley" Cole

Staff:

Ms. Angela D. Coleman, Executive Director

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**COMMISSION ON VASAP
QUARTERLY MEETING**

December 6, 2024

Minutes

Attendance:

Commission Members:

Senator Richard H. Stuart, Chairman
Delegate Patrick A. Hope
Delegate James A. Leftwich, Jr.
Delegate Rae C. Cousins
The Honorable Mary Jane Hall
The Honorable Gino W. Williams
Ms. Margaret Steele
Ms. Krystal Hullette
Ms. Loren Ashley Cole

Teleconference:

Delegate Atoosa R. Reaser

Absent:

Mr. John L. Saunders, Vice Chairman
Senator Scott A. Surovell
The Honorable George D. Varoutsos
Ms. Pat Eggleston

Commission Staff

Ms. Angela Coleman, Executive Director
Ms. Issar Ali
Ms. EdQuina Bradley
Ms. Rosario Carrasquillo
Ms. Shelby Edwards
Mr. Glen Miller
Mr. Christopher Morris
Ms. Charlene Motley
Mr. Richard Phillips
Ms. LeAnne Turner

Office of the Attorney General

Ms. Janet Baugh

Time and Place

The quarterly meeting of the Commission on Virginia Alcohol Safety Action Program (VASAP) was conducted in Senate Room A at the General Assembly Building in Richmond, Virginia on December 6, 2024, at 11:30 a.m.

Senator Richard H. Stuart, Chairman, presided and called the meeting to order at 11:31 a.m. Ms. Angela Coleman, Executive Director, called roll of the Commission Members. A quorum was present.

Approval of the Minutes

Delegate Patrick A. Hope moved, and The Honorable Gino W. Williams seconded the motion that the minutes from the September 13, 2024, Commission meeting be approved. All were in favor; none opposed.

Legislative Review

Mr. Christopher Morris, Special Programs Coordinator, provided an update on House Bill 774. He stated that the comprehensive report was sent out and that commission staff are awaiting feedback from Delegate Charniele Herring. Senator Stuart clarified that Delegate Herring was invited by the commission to speak on her bill. Mr. Morris confirmed that she was invited.

Mr. Morris discussed Senator Scott A. Surovell's proposed bill from the last meeting regarding installation of the interlock device prior to conviction. Mr. Morris stated commission staff is waiting on the language to review. There was discussion regarding the proposed bill. Ms. Janet Baugh, Office of the Attorney General, clarified that the code currently does not allow for interlock time to be counted prior to being issued a restricted drivers license. Delegate James A. Leftwich, Jr. moved, and Delegate Hope seconded the motion to endorse in concept and draft a bill to allow for an interlock device to be installed prior to conviction and for interlock time to be counted if installed prior to conviction. All were in favor; none opposed.

Judge Williams introduced the idea of setting the 12-month interlock option as the default requirement as opposed to the 6-month option. He reported most people choose the 12-month option and it would streamline the process for that to be the default. The Honorable Mary Jane Hall asked what the criteria of approval would be, Judge Williams reported the criteria would be reversed from the current. Judge Williams moved to endorse a bill in concept to make the 12-month interlock option the default when issuing a restricted driver's license, Delegate Hope seconded the motion. All were in favor; none opposed.

Enhancement to VASAP Case Management System

Ms. Shelby Edwards, Office Services Assistant, provided an overview of the latest enhancements to the VASAP electronic case management system. This visual tool will allow for case managers, program directors and the state office to monitor the overall health of cases and ASAP locations.

Ms. Coleman stated over the past year, there have been concerns about the commission's ability to monitor cases remotely. This enhancement will not only support the state office but will also aid local directors in managing their daily responsibilities. Ms. Coleman thanked Ms. Edwards, Mr. Glen Miller, IT Project Specialist, and the rest of the commission staff for their hard work in developing and testing the enhancement.

Update to Capital Area ASAP

Ms. Loren Ashley Cole, director of John Tyler ASAP, provided an update on the status of the Capital Area ASAP cases. She reported that all the known case backlogs have been cleared. The office is fully staffed to include the DMV satellite office in Richmond. She reported that the walk-in location has proven to be very beneficial to clients and DMV staff has been welcoming. She anticipates the relationship between DMV and ASAP to continue to grow stronger.

Ms. Coleman thanked Ms. Cole and stated she has done a fantastic job. Ms. Coleman reported that the former Capital Area ASAP director and policy board have taken care of the loose ends regarding the back rent, payroll taxes and retirement benefits.

Commonwealth Alcohol & Electronic Monitoring Inc.

At the request of Delegate James A. Leftwich, Jr., Mr. Wayne Renfrow from Commonwealth Alcohol & Electronic Monitoring Inc. spoke to the commission regarding a remote alcohol monitoring device that also offers GPS in the same bracelet. Mr. Renfrow stated he was unaware of the RFP and expressed his discontent with having to wait for the next contract cycle to have the device approved before he can offer his equipment for pre- and post-trial services. Senator Stuart advised Mr. Renfrow that commission staff will put together more information on the topic to be reviewed at the next commission meeting.

Executive Director's Report

Ms. Coleman presented the Executive Director's report.

Annual Holiday Statement

Ms. Coleman shared the 2024 VASAP Annual Holiday Statement which can be found on the Commission on VASAP website. She reported a 7% increase in alcohol-related fatalities, indicating that there is still work to be done. Ms. Coleman encouraged others to share the holiday statement.

Trainings

Ms. Coleman reported that commission staff has conducted several trainings with the field since the last commission meeting. Ms. Coleman thanked the program directors for their patience and understanding of the mandatory trainings as it is necessary to maximize the training process.

Virtual Intake Process

Ms. Coleman shared that the virtual intake process, which the commission staff has been piloting for the past year, is now fully operational and all ASAP staff have been trained on the use of the virtual intake process. This process aims to reduce transportation barriers.

42nd Annual West Point Crab Carnival

Ms. Coleman shared a slideshow of photos from the 42nd Annual West Point Crab Carnival. Commission staff set up a booth and handed out cup sleeves, lip balm and other items with the

Drive Sober message. There were over 10,000 people in attendance. Ms. Coleman shared that commission staff hopes to make this an annual event along with Shamrock the Block in March. Ms. Coleman encouraged any program directors that want to assist with public service events to reach out to commission staff. Delegate Leftwich inquired about the cost of the event. Mr. Richard Phillips responded that the space rental was around \$50. Delegate Leftwich mentioned that several businesses in his area would likely be willing to sponsor a booth.

Interlock Summary Report

Ms. Coleman shared the interlock summary report. Delegate Cousins inquired as to why John Tyler ASAP had a large increase in interlock numbers since the last meeting. Ms. Coleman reported it is because they combined with Capital Area ASAP.

2025 Meeting Date

March 28
June 6
September 19
December 5

Adjournment

Delegate Leftwich moved, and Judge Williams seconded, that the meeting be adjourned. All were in favor; none opposed. There being no further business, Senator Stuart, Chairman adjourned the meeting at 12:10 pm.

Senator Richard H. Stuart, Chairman

Valley ASAP previously serviced the jurisdictions of Augusta, Buena Vista, City of Staunton, Highland, Lexington/Rockbridge and Waynesboro

Commission on VASAP (COV) Services Provided to Valley ASAP Offenders

Financial Summary (August 2023 – Present)

The following financial data outlines the revenue collected and expenditures incurred for services provided to Valley ASAP offenders during the reporting period:

COV expenditures & labor hours:	\$150,498.27
Offender fees received in COV office:	(\$76,505.45)
Balance	\$73,992.82
Unexpended revenue received from City of Staunton:	(\$20,439.41)
Difference	\$53,553.41

24VAC35-80-60. Alcohol safety action program revenues.

The commission shall be empowered to collect unexpended revenue from local ASAPs in the commission's duties to establish and ensure the maintenance of minimum standards and criteria for program operations and performance, accounting, auditing, public information, and administrative procedures for the various alcohol safety action programs and oversight of the administration of the local statewide VASAP system. In instances where the commission intends to collect unexpended revenue from a local ASAP, the commission shall provide the local ASAP a 30-day notice of the amount of unexpended revenue to be collected and the date of collection by the commission. Once notice of the collection amount and date is given to the local ASAP by the commission, the local ASAP shall release the total amount of the unexpended revenue cited by the commission to the commission within 15 calendar days of the collection date provided by the commission. The payment method shall be established by the commission.

Statutory Authority

§ [18.2-271.2](#) of the Code of Virginia.

Historical Notes

Derived from Virginia Register [Volume 39, Issue 20](#), eff. June 21, 2023.

24VAC35-80-40. Alcohol safety action program administrative structure and accessibility.

A. Alcohol safety action programs shall consist of, at a minimum, an ASAP director, staff deemed necessary by the commission, and the local policy board to efficiently accomplish all duties of the program.

B. ASAPs shall be accessible to the public for all ASAP-related services during days and times established by the commission. The commission shall determine the method of accessibility.

C. ASAPs that incur a pattern of verified sub-standard customer service complaints resulting in the use of commission resources, including rental vehicle expenses, fuel, labor hours, and office supplies, may be billed by the commission for any of the aforementioned accrued expenses in their entirety. ASAPs that are billed by the commission for reimbursement under this section shall remit a payment to the commission within 30 days of the date of the invoice sent by the commission to the ASAP unless otherwise approved by the executive director.

Statutory Authority

§18.2-271.2 of the Code of Virginia.

Historical Notes

Derived from Virginia Register Volume 39, Issue 20, eff. June 21, 2023.

Ordinance No. 2023- 40

AN ORDINANCE AUTHORIZING THE DISSOLUTION OF THE VALLEY ALCOHOL SAFETY ACTION PROGRAM

WHEREAS, the City of Staunton is a member of the Valley Alcohol Safety Action Program (VASAP), a joint exercise of powers among Augusta and Rockbridge Counties and the Cities of Buena Vista, Lexington, Staunton, and Waynesboro pursuant to Sections 15.2-1300 and 18.2-271.2 of the Code of Virginia; and

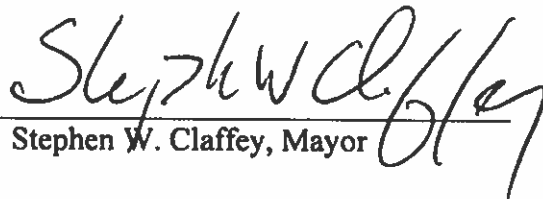
WHEREAS, the Policy Board of VASAP resolved on November 1, 2023, to dissolve and begin windup of its affairs, and has communicated to this locality its request that its Council authorize the dissolution of VASAP in accordance with its governing documents.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Staunton, Virginia, that:


1. Its ordinance establishing the Valley Alcohol Safety Action Program (VASAP) is repealed;
2. That the City Manager is authorized to confer with the chief administrative officers of the other member localities of VASAP, and to equitably divide the personal property of VASAP among its member localities, or, if such personal property is no longer needed by any member locality, sell such property as surplus in the manner provided by law;
3. That the Chair of VASAP is authorized and directed to obtain its release from its lease on its office space in Staunton, provided, however, that only such funds as are held in the name of VASAP or in trust for VASAP shall be spent on such resolution or on rent until such resolution, and no funds of this locality shall be spent therefor; and
4. The City of Staunton is authorized to hold, in trust as fiscal agent of VASAP, VASAP's funds for a period of 12 months following the effective date of this ordinance in order to defray any remaining invoices that may come due from VASAP after the date of its dissolution, after which time such funds shall be distributed to the member jurisdictions in equal shares.

ADOPTED: December 14, 2023

By:


Stephen W. Claffey, Mayor

ATTEST:


Kiley A. Kesecker,
Clerk of Council

Adopted by the following vote:

<u>Name</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Stephen W. Claffey	X			
Amy G. Darby	X			
Brad D. Arrowood	X			
Adam F. Campbell	X			
Michele D. Edwards	X			
Mark A. Robertson	X			
Alice L. Woods	X			

By:


Clerk of the Council
Staunton, Virginia

Mark your calendar!

The VASAP Training Conference

August 6th – August 7th

Location To be Determined





Ignition Interlock and Remote Monitoring Summary Report

ASAP Location	Interlock Current	Interlock Difference Prior Year	Remote Current	Remote Difference Prior Year
February 2025				
Alexandria ASAP	74	-23	0	0
Arlington ASAP	221	-27	0	0
Bull Run ASAP	867	31	0	0
Capital Area ASAP	0	-351	0	0
Central Virginia ASAP	286	8	2	-4
Chesapeake Bay ASAP	978	-41	1	-1
Court Community Corrections ASAP	301	-30	0	-2
Dan River ASAP	170	23	2	0
District Nine ASAP	286	0	0	0
Fairfax ASAP	595	-29	0	0
James River ASAP	302	23	2	2
John Tyler ASAP	1,472	380	7	2
Mount Rogers ASAP	137	-4	2	2
New River Valley ASAP	268	17	3	-7
Old Dominion ASAP	489	35	1	1
Peninsula ASAP	579	-56	7	-11
Piedmont ASAP	0	-131	0	0
Rappahannock Area ASAP	532	77	0	0
Rockingham/Harrisonburg ASAP	203	28	1	-1
Southeastern Virginia ASAP	379	6	0	0
Southside Virginia ASAP	172	84	2	-3
Southwest Virginia ASAP	81	24	0	0
Tri River ASAP	240	-13	0	0
Valley ASAP	128	20	0	-1
Totals	8,760	51	30	-23

Date Printed: 3/17/2025

**The Commission on Virginia
Alcohol Safety Action Program
Quarterly Meetings
2025**

Date:

- **June 6th**
- **September 19th**
- **December 5th**

Time: 10:00 a.m.

Location:

To Be Determined

For additional information contact the Commission on VASAP office at 804-786-5895.

