

**COMMISSION ON VASAP  
QUARTERLY MEETING**

June 6, 2025

Minutes

Attendance:

Commission Members:

Senator Richard H. Stuart, Chairman  
Delegate Patrick A. Hope, Vice Chairman  
Delegate Rae C. Cousins  
The Honorable George D. Varoutsos  
The Honorable Mary Jane Hall  
The Honorable Gino W. Williams  
Ms. Margaret Steele  
Ms. Krystal Hullette  
Ms. Loren Ashley Cole

Teleconference:

Senator Scott A. Surovell

Absent:

Delegate James A. Leftwich, Jr.  
Delegate Atoosa R. Reaser

Commission Staff

Ms. Angela Coleman, Executive Director  
Ms. EdQuina Bradley  
Ms. Rosario Carrasquillo  
Ms. Shelby Edwards  
Mr. Glen Miller  
Mr. Christopher Morris  
Mr. Richard Phillips  
Ms. LeAnne Turner

Office of the Attorney General

Ms. Janet Baugh

### **Time and Place**

The quarterly meeting of the Commission on Virginia Alcohol Safety Action Program (VASAP) was conducted in Senate Room A at the General Assembly Building in Richmond, Virginia on June 6, 2025, at 10:00 a.m.

Senator Richard H. Stuart, Chairman, presided and called the meeting to order at 10:11 a.m. Ms. Angela Coleman, Executive Director, called roll of the Commission Members.

### **Approval of the Minutes**

The Honorable Gino W. Williams moved, and The Honorable Mary Jane Hall, seconded the motion that the minutes from the December 6, 2024, Commission meeting be approved. All were in favor; none opposed.

The Honorable Gino W. Williams moved, and The Honorable Mary Jane Hall, seconded the motion that the minutes from the March 28, 2025, Commission meeting be approved. All were in favor; none opposed.

### **Election of Vice Chair**

Senator Stuart asked for vice chair nominations. The Honorable Williams nominated Delegate Patrick A. Hope. No further nominations were presented. Delegate Rae C. Cousins seconded the nomination. All were in favor; none opposed.

### **Review/Approval of Regulations Intelligent Speed Assistance Program**

Ms. Rosario Carrasquillo, Special Programs Design Technician, and Mr. Christopher Morris, Special Programs Coordinator, presented an overview of the upcoming Intelligent Speed Assistance Program. Mr. Morris highlighted key regulatory aspects, noting that the program is scheduled to launch on July 1, 2026. He explained that the regulations were based on existing interlock device standards and shared that referrals for the program will be managed through the state office.

Ms. Carrasquillo provided an overview of the costs associated with the device. Sharing that affordability and highway safety were the main priorities when writing the regulations. She stated that the commission may charge a monthly fee for participating in the Intelligent Speed Assistance Program, with vendor fees similar to ignition interlock, including installation and monthly maintenance fees but no removal charge. Clients unable to afford the program can be declared indigent by the court or commission. She concluded by stating that the Intelligent Speed Assistance Program enhances highway safety and offers a cost-effective solution that combines accountability, education, and behavioral change, while also providing unexpected financial benefits to participants.

There was discussion regarding fees and the installation process. Ms. Janet Baugh, Office of the Attorney General, shared that the program can be ordered by the Court or DMV. Delegate Hope expressed his gratitude to the commission staff for swiftly assembling the regulations, noting that all attention is on us nationwide since Virginia is the first state to implement this type of program.

Mr. Morris and Ms. Carrasquillo have already scheduled training sessions with judges to facilitate the program's rollout.

#### **Local ASAP Budget Review/Approval**

Mr. Morris began by thanking the directors for submitting their budgets accurately and on time through the web-based platform. Mr. Morris reported that last year, funds were allocated to boost salaries, strengthen reserves, and improve the overall financial health of local programs and the positive impacts are reflected in this year's budgets.

Mr. Morris reported potential financial concerns for the Bull Run ASAP office. He shared that despite previous allocations of \$100,000 last year and \$49,789 this year, Bull Run ASAP plans to use an additional \$100,000 from reserves to balance their budget. The latest report shows they have approximately \$290,000 in unexpended revenue. This is an unsustainable depletion of reserves. Mr. Morris reported they met with Loudon County two years ago regarding the need for more board members and financial support, but no changes occurred. Attempts were made

again at the beginning of 2024 to contact Loudon County. They reported they would reach out for a meeting but that never happened. Ms. Jaime Moran, Director of Bull Run ASAP, was in attendance to provide further information if needed.

Senator Stuart asked what the issue was as other ASAPs in northern Virginia seem to be doing well. Mr. Morris shared that those ASAPs receive an allocation from their municipalities, but Bull Run ASAP does not. Senator Stuart stated that information will need to be relayed to the legislators in that area.

Delegate Patrick A. Hope moved to approve and adopt the FY26 budgets presented for approval in a block vote, The Honorable Williams seconded the motion. All were in favor; none opposed.

### **Executive Director's Report**

Ms. Coleman presented the Executive Director's report.

Ms. Coleman began by thanking Mr. Christopher Morris and Ms. Rosario Carrasquillo for their hard work and dedication to developing the draft regulations previously presented. Senator Stuart followed up that it was very impressive and commendable.

### **Alexandria ASAP**

Ms. Coleman shared with the Commission that the City of Alexandria will be taking control of their ASAP location beginning July 1, 2025. Ms. Coleman thanked Ms. Alicia Kline, Director of Rappahannock Area ASAP, for her assistance in making sure there was not a disruption of services to the Alexandria clients during the transition.

### **End of Fiscal Year**

Ms. Coleman reported that as required she has provided the Commission with the Deficit Provision Acknowledgment Form, which is included in their meeting materials, acknowledging that the agency has not and will not incur a deficit.

### Training Activities

Ms. Coleman shared that the VASAP Annual Training Conference will be held on August 6 & 7, 2025 with check in on August 5, 2025, at the Delta Hotels Virginia Beach Waterfront. Ms. Coleman extended an invitation to the Commission members. Ms. Coleman stated that the training is mandatory for all full-time Directors, Case Managers and Case Management Assistants.

### Interlock Summary Report

Ms. Coleman shared the interlock summary report.

### Chesapeake Bay ASAP

Ms. Coleman reported that commission staff have been at Chesapeake Bay ASAP regularly. Assistance was also requested from the other ASAP offices and the response has been favorable. Ms. Coleman anticipates that commission staff will continue their efforts at Chesapeake Bay ASAP throughout the summer and into the fall. She also stated she will be reaching out to Delegate James A. “Jay” Leftwich, Jr. as Chesapeake Bay ASAP is in his jurisdiction.

### 2025 Meeting Dates

September 19

December 5

### Adjournment

Delegate Hope moved, and Delegate Cousins seconded, that the meeting be adjourned. All were in favor; none opposed. There being no further business, Senator Stuart, Chairman, adjourned the meeting at 10:45 am.

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Senator Richard H. Stuart, Chairman