

**COMMISSION ON VASAP  
QUARTERLY MEETING**

December 4, 2025

Minutes

Attendance:

Commission Members:

Senator Richard H. Stuart, Chairman  
Delegate Patrick A. Hope, Vice Chairman  
Delegate James A. Leftwich, Jr.  
Delegate Rae C. Cousins  
The Honorable Gino W. Williams  
The Honorable George D. Varoutsos  
The Honorable Mary Jane Hall  
Sheriff Michael Moore  
Ms. Margaret Steele  
Ms. Jennifer Wicker  
Ms. Krystal Hulette  
Ms. Loren Ashley Cole

Absent:

Senator Scott A. Surovell  
Delegate Atoosa R. Reaser

Commission Staff

Ms. Angela Coleman, Executive Director  
Ms. Issar Ali  
Ms. Rosario Carrasquillo  
Ms. Shelby Edwards  
Mr. Glen Miller  
Mr. Christopher Morris  
Ms. Charlene Motley  
Mr. Richard Phillips  
Ms. LeAnne Turner

Office of the Attorney General

Ms. Janet Baugh

### **Time and Place**

The quarterly meeting of the Commission on Virginia Alcohol Safety Action Program (VASAP) was conducted in Senate Room A at the General Assembly Building in Richmond, Virginia on December 4, 2025, at 10:00 a.m.

Senator Richard H. Stuart, Chairman, presided and called the meeting to order at 10:02 a.m.

Ms. Angela Coleman, Executive Director, called roll of the Commission Members.

Senator Stuart welcomed a new Commission member, Sheriff Michael Moore.

### **Approval of the Minutes**

Delegate Patrick A. Hope, Vice Chairman moved, and The Honorable Mary Jane Hall, seconded the motion that the minutes from the September 19, 2025, Commission meeting be approved. All were in favor; none opposed.

### **Ignition Interlock Vendor Fee Discussion Follow-Up**

Ms. Coleman gave an overview of the previous meeting and the request from the interlock vendors to increase fees by 25%. Ms. Coleman reported that commission staff met with all three vendors and looked at their books and revenue sources. At the latest judicial conference, VASAP conducted a survey of the judges to get a feel for what their thoughts would be on a fee increase. That survey showed the majority believed a fee increase is likely to reduce compliance.

Mr. Christopher Morris, Special Programs Coordinator, acknowledged the vendor's concerns about operating losses while emphasizing its responsibility to protect Virginians from excessive costs and maintain program integrity. After reviewing the request for a fee increase, Mr. Morris advised that Commission staff do not recommend approving an increase during the current contract period, which extends through June 30, 2028. He noted that approving such an increase would most likely require the issuance of a new Request for Proposals (RFP) resulting in actions that could possibly disrupt existing vendor-client agreements and undermine transparency and predictability for clients.

Commission staff met with all three vendors to review financials, which show that although vendors continue to operate at a loss, their average annual loss has improved, decreasing from approximately \$821,000 (2022) to \$298,000 (2024).

There was discussion amongst Commission members. Delegate Hope stated that the more appropriate time to discuss a fee increase would be at the beginning of the next contract cycle. Delegate Cousins asked why the surveys would show that a fee increase is likely to reduce compliance, Senator Stuart replied that clients will not install the device if the cost is too high.

Delegate Hope moved and The Honorable Gino W. Williams seconded the motion to table the discussion. All were in favor; none opposed.

### **Legislative Review**

Ms. Coleman stated that at the previous Commission meeting, she discussed ongoing challenges facing the VASAP system over the past several years. In response, an advisory legislative committee was appointed to review concerns and assess the need for potential legislation. The committee consisted of Delegate Patrick A. Hope, Delegate Rae C. Cousins, Ms. Jennifer Wicker, Ms. Krystal Hullette, Ms. Ashley Cole, and Ms. Janet Baugh.

After a subsequent meeting with the Division of Legislative Services (DLS) a draft bill was developed. Much of the draft codifies existing regulations, with five substantive changes presented by Mr. Morris for the Commission's consideration.

Mr. Morris reviewed the following changes included in the draft bill:

Line 926: Requires each local program to designate a municipality as its fiscal agent.

Line 841: Enhances the employee certification process by tying ASAP director certification to performance.

Line 868: Shifts primary funding responsibility for local programs to the municipalities they serve, with the Commission providing supplemental and emergency funding only.

Line 912: Clarifies and separates the duties of local policy boards and localities to address longstanding confusion regarding supervision, hiring, evaluation, termination, and funding of local ASAP staff.

Line 805: Clarifies the Commission's authority to retain legal counsel at its discretion when the Office of the Attorney General cannot or does not provide representation.

Discussion followed, with input from Mr. Troy Hatcher, Staff Attorney, Division of Legislative Services. Senator Stuart suggested adding language specifying that the Attorney General's Office shall represent the Commission unless a conflict exists, in which case the Commission may retain special counsel. There was consensus among Commission members to include this language in concept.

Mr. Hatcher raised a question regarding the timeframe for localities to enter into agreements with ASAP programs to serve as fiscal agents. Following discussion, the Commission agreed that localities would have until January 2027 to comply.

Delegate Patrick A. Hope, Vice Chairman moved, and The Honorable Gino W. Williams seconded the motion to endorse the bill in concept. All were in favor; none opposed.

Delegate Hope stated that he asked Mr. Morris to examine issues related to driving on a suspended license and potential legislative solutions to improve roadway safety. Mr. Morris explained the concept of "walk times." Under current law:

- An offender convicted of a second DUI within 10 years is ineligible for a restricted license for one year.
- An offender convicted of a second DUI within five years is ineligible for a restricted license for four months.

Mr. Morris noted that many offenders continue driving during these suspension periods without an ignition interlock device, often due to employment needs. He presented the concept of removing walk times to allow earlier installation of interlock devices for second-offense DUI offenders.

Delegate Hope requested input from the judges on the Commission, citing human behavior and the necessity of driving for work, school, and basic needs as contributing factors.

The Honorable Gino W. Williams stated that any action improving public safety is important. The Honorable Mary Jane Hall agreed. The Honorable George D. Varoutsos noted that while confinement is an option, violations for driving on a suspended license are not being consistently enforced.

Ms. Margaret Steele provided an addiction-treatment perspective, stating that incarceration has limited effectiveness and carries additional concerns. She emphasized that earlier access to interlock devices is a more treatment-oriented and safety-focused approach.

Delegate Patrick A. Hope, Vice Chairman moved and Delegate James A. Leftwich, Jr. seconded the motion to support the bill in concept. All were in favor; none opposed.

### **Executive Director's Report**

Ms. Coleman presented the Executive Director's report.

### **Holiday Statement**

Ms. Coleman shared the 2025 VASAP Annual Holiday Statement which can be found on the Commission on VASAP website. She reported in 2024 alone there were 318 alcohol-related fatalities recorded. Ms. Coleman encouraged sharing the holiday statement with others.

### **Program Highlights**

Ms. Coleman recognized Southside Virginia ASAP for their ongoing commitment to VASAP policies and procedures. She highlighted the Southside Virginia ASAP's 23<sup>rd</sup> Annual Law Enforcement Awards Dinner designed to recognize law enforcement officers who excel in their commitment to DUI enforcement. A certificate of recognition was presented to Mr. Roy-Keith Lloyd, Director of Southside Virginia ASAP, for his dedication in honoring law enforcement. Senator Stuart thanked Mr. Lloyd for his service to the ASAP program.

### **2025 West Point Crab Carnival**

Ms. Coleman reported that commission staff attend two events each year to provide public information and education, reaching tens of thousands of attendees. In October 2025, commission staff attended the West Point Crab Carnival for the second year. Ms. Coleman expressed appreciation to Mr. Richard Phillips, Ignition Interlock Technical Support Specialist, and Mr. Branden Green, Director of Tri-River ASAP, for attending the event and helping to expand the commission's outreach and public education efforts.

### Client Mobile App

Ms. Shelby Edwards, Office Services Assistant, introduced the new ASAP mobile client application, ASAP Connect VA. She shared that the app will allow active ASAP clients to review documents, see their account balance, make payments, select a treatment provider, securely chat with their case manager as well as conduct virtual appointments all from their smart phone. Ms. Edwards stated that the app is set to be released this month. Ms. Coleman expressed excitement about being able to enhance accessibility for those with transportation barriers.

Ms. Coleman noted that although only a few staff members speak before the Commission, extensive brainstorming occurs within the office. She thanked commission staff for their input and ideas.

### **2026 Meeting Dates**

March 27th

June 5th

September 18th

December 3rd

### **Adjournment**

The Honorable Gino W. Williams moved, and Delegate Rae C. Cousins seconded, that the meeting be adjourned. All were in favor; none opposed. There being no further business, Senator Richard H. Stuart, Chairman, adjourned the meeting at 10:52 am.

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Senator Richard H. Stuart, Chairman