

**COMMISSION ON VASAP  
QUARTERLY MEETING**

June 5, 2026

Minutes

Attendance:

Commission Members:

Delegate Patrick A. Hope, Chairman  
Senator Scott A. Surovell, Vice Chairman  
Delegate Rae C. Cousins  
Delegate Charles H. Schmidt, Jr.  
The Honorable Gino W. Williams  
The Honorable Mary Jane Hall  
The Honorable W. Michael Chick, Jr.  
Ms. Jennifer Wicker  
Ms. Emily Witt  
Ms. Krystal Hulette  
Ms. Loren Ashley Cole

Teleconference:

Ms. Margaret Steele

Absent:

Senator Richard H. Stuart  
Delegate James A. Leftwich, Jr.  
Sheriff Michael Moore

Commission Staff

Ms. Angela Coleman, Executive Director  
Ms. Shelby Edwards  
Ms. Rosario Luviano  
Mr. Glen Miller  
Mr. Christopher Morris  
Ms. Charlene Motley  
Mr. Richard Phillips

Office of the Attorney General

Ms. Janet Baugh

### **Time and Place**

The quarterly meeting of the Commission on Virginia Alcohol Safety Action Program (VASAP) was conducted in Senate Room A at the General Assembly Building in Richmond, Virginia on June 5, 2026, at 10:00 a.m.

Delegate Patrick A. Hope, Chairman, presided and called the meeting to order at 10:05 a.m. Ms. Angela Coleman, Executive Director, called roll of the Commission Members. A quorum was present.

### **Welcome to New Members**

Delegate Hope introduced two new Commission members, Delegate Charles H. Schmidt, Jr. and The Honorable W. Michael Chick, Jr. Both reported that they are honored to be asked to serve on the Commission.

### **Approval of the Minutes**

The Honorable Gino W. Williams moved, and Ms. Loren Ashley Cole seconded the motion that the minutes from the March 27, 2026, Commission meeting be approved. All were in favor; none opposed.

### **Review and Approval of Local ASAP Director Performance Review Process**

Ms. Angela Coleman provided an overview of the local ASAP Director performance evaluation process, which will begin on July 1, 2026, in accordance with the Code of Virginia. She explained that the Commission is required to vote on the performance evaluation. A draft evaluation was included in the meeting materials for the Commission's review, and Ms. Coleman summarized its contents for the members. Judge Hall inquired about the authorship of the evaluation. Ms. Coleman responded that Commission staff developed the evaluation, which was subsequently submitted to Janet Baugh, Office of the Attorney General, for review.

Judge Williams moved, and Ms. Jennifer Wicker seconded the motion that the local ASAP Director Performance Review Process be approved. All were in favor; none opposed.

### **Review and Approval of ASAP Regulations**

Mr. Christopher Morris, Special Programs Coordinator, provided an overview of the amended ASAP regulations. Mr. Morris stated that all the regulations have completed a preliminary review with the Registrar and Attorney General offices and require Commission approval. He shared that this is a VASAP modernization bill that matches the regulations to the new VASAP code language. Mr. Morris reported new sections were added pertaining to local government funding and fiscal agent obligations. There are several items in this section to protect the local municipalities as they are a support, not a fallback for programs. Such as programs must expend reserves and gather approval from the Commission Executive Director before seeking funds from municipalities.

Mr. Morris stated the issue with program funding is not new. He noted that over the years, the state office has been resolving the issue through program merger and allocation of funds and there comes a time when merger is no longer feasible. He stated that if this new law had been effective 5 years ago, the municipalities would have inherited many broken programs. That is not the case today.

Mr. Morris stated that programs collectively hold approximately \$6,413,188 in reserves and 9 of the programs already have a fiscal agent. Mr. Morris went on to say that now, most programs are stabilized operationally and financially. Importantly, the Commission was able to stabilize programs without raising fees on the citizens of the Commonwealth.

Ms. Cole moved, and Ms. Wicker seconded the motion that the ASAP regulations be approved. All were in favor; none opposed.

### **Review and Approval of Certification Manual**

Ms. Charlene Motley, Field Services Supervisor, provided an overview of the updates to the VASAP Certification Manual. As with the ASAP regulations, these updates were made to conform the language to the requirements of the new Code.

Ms. Motley reported that the certification of the local ASAPs will expire on June 30, 2027. Certification review will start in early 2027 and ASAP employees will receive training on the certification process at the upcoming VASAP Training Conference in August.

Judge Williams moved, and Ms. Wicker seconded the motion that the ASAP Certification Manual be approved. All were in favor; none opposed.

### **Review and Approval of RAMD Regulations**

Mr. Morris stated that the RAMD regulations were conformed to the definitions and new Code sections of the new VASAP law. In addition, a 30-day appeal window was added to the Administrative Process Act.

Ms. Cole moved, and Ms. Wicker seconded the motion that the RAMD Regulations be approved. All were in favor; none opposed.

### **Review and Approval of Ignition Interlock Regulations**

Mr. Morris stated that the same updates previously shared regarding RAMD also apply to the Ignition Interlock Regulations.

Ms. Wicker moved, and Judge Williams seconded the motion that the Ignition Interlock Regulations be approved. All were in favor; none opposed.

### **Review of Local ASAP Budgets**

Mr. Morris reviewed the Local ASAP Budget Summary included in the meeting materials. He noted that the summary identified programs with no budgetary concerns. He further reported that, at the request of Delegate Rae C. Cousins, fee amounts have been incorporated into the budgets this year.

Mr. Morris reported that Southeastern Virginia ASAP is the only program identified as having budget concerns. He explained that Southeastern Virginia ASAP does not have a fiscal agent nor does it receive local financial support. Commission staff has monitored the program's financial

condition since last year and the state office has distributed approximately \$102,085 to the program over the past two years. Despite the assistance, the director told commission staff in April that there may be difficulty in making payroll in May. The state office has exhausted their available options regarding this program. He went on to share that commission staff has submitted a grant application to DMV for funding which includes \$66,504 in rent and \$130,038 to fund 3 positions for Southeastern Virginia ASAP. Mr. Morris expressed hope that the DMV grant, if approved, will be successful in providing bridge funding to the program until the remaining provisions of the new VASAP law become effective on January 1, 2028.

The Honorable Mary Jane Hall moved, and Senator Scott A. Surovell seconded the motion to adopt all budgets with the exception of Southeastern Virginia ASAP. All were in favor; none opposed.

Mr. Anthony Carmichael, Director of Southeastern Virginia ASAP, was present to answer any questions from the Commission. He stated that the increasing operating costs have outpaced program revenue.

Senator Scott A. Surovell, Vice Chairman, inquired whether any localities provided supplemental funding to the program. Mr. Carmichael stated that he has written letters to all localities but has not heard back.

Senator Surovell expressed concern that the lack of financial support from localities remains an ongoing issue. Delegate Hope concurred, stating that providing such support does not appear to be a priority for many localities. Ms. Janet Baugh of the Attorney General's Office explained that the purpose of the new legislation is to address situations such as this by requiring that each ASAP have a fiscal agent responsible for providing financial support to the local ASAP.

It was recommended that Southeastern Virginia ASAP receive conditional budget approval until the next Commission meeting to allow the program to be able to operate.

Judge Hall inquired how the program's situation would improve over the next three months. Mr. Carmichael did not offer any additional information. Ms. Coleman responded regarding the Commission's next steps. Commission staff will continue to monitor the fiscal condition of Southeastern Virginia ASAP. Ms. Coleman further stated that, if necessary, the Commission will provide funding to ensure Southeastern Virginia ASAP can meet its payroll obligations during this period; however, no additional financial assistance beyond payroll support will be available.

There was further discussion surrounding collections rates, referral numbers, rent costs, and the role of the policy board in obtaining funding.

Judge Williams moved, and Ms. Wicker seconded the motion for conditional approval of Southeastern Virginia ASAP's budget. All were in favor; none opposed.

### **Executive Director's Report**

Ms. Coleman presented the Executive Director's report.

### **Acknowledgments**

Ms. Coleman recognized the service of The Honorable George D. Varoutsos and his strong support of the ASAP system throughout his 25 years on the Commission. Judge Varoutsos consistently attended meetings and training conferences and was a dedicated advocate of the VASAP system. A plaque signed by Commission members, staff, and local program directors will be presented to Judge Varoutsos in recognition of his service. Ms. Coleman wished him well.

Ms. Coleman also recognized Ms. Pamela Simmons, former director of Rockingham-Harrisonburg ASAP, for her thirty-eight years of service. Ms. Simmons was a leader within the ASAP Directors' Association, played an instrumental role in the development of the ASAP Young Offender Program and worked closely with James Madison University on student initiatives and internship opportunities. A certificate was presented to the current program director, Mr. Ed Ricca, on her behalf. Ms. Coleman wished Ms. Simmons well in her retirement.

Ms. Coleman further recognized Mr. Elwood Jones, former director of Fairfax ASAP for his twenty-three years of service. Mr. Jones was a strong supporter of highway safety, emphasized staff training and development, and mentored his potential successor, Mr. Jason Robbins. A certificate was presented to Mr. Robbins on Mr. Jones' behalf. Ms. Coleman wished Mr. Jones well in his retirement.

Delegate Hope, on behalf of the Commission, extended congratulations to all and thanked them for their years of dedicated service.

#### Interlock Summary Report

Ms. Coleman presented the interlock summary report. She reported that the number of interlock devices installed is down by 185 compared to the same time last year, which she attributed to normal fluctuations. She also shared that RAM devices increased by 48 units. Ms. Coleman noted that interlock numbers are expected to increase as a result of the new interlock laws.

#### VASAP Annual Training Conference

The conference will be held in Northern Virginia at the Crown Plaza-Dulles Airport. This year's conference agenda will include sessions on case management training, interlock training, workplace safety and ethics training. Ms. Coleman also advised that an email will be going out to the field requesting questions for the "Ask DMV" session. These questions will be helpful as DMV prepares for their presentation.

#### Sustainability of the Structure and Funding Model for VASAP

Ms. Coleman reported that TEO Consulting was awarded the RFP to serve as the consultant for this workgroup. The workgroup consists of representatives from the Senate Committee of Finance & Appropriations, House Committee on Appropriations, Virginia Association of Counties (VACo), DMV, Commission members and Ms. Janet Baugh.

The first meeting was held on May 27, 2026, and a report is due to the General Assembly by October 1, 2026. Ms. Coleman stated that the workgroup is conducting extensive research and

expressed appreciation for working with a consulting firm experienced in state government operations.

#### ISA Working Group

Ms. Coleman reported that she serves as the vice-chair of the AAMVA National ISA Working Group that includes administrators from the District of Columbia, Georgia, Kansas, Washington State, Oregon, Utah and Nebraska as well as Ms. Emily Witt, Deputy Director Driver Compliance Virginia Department of Motor Vehicles. Ms. Coleman reported they are excited to be able to share some operational guidelines and any anticipated challenges to help other states that are beginning to implement their new legislation. It is Ms. Coleman's hope that communicating with other states ahead of time will help with reciprocity issues in the future.

#### Interlock Working Group

Ms. Coleman reported that Casanova Powell Consulting was awarded the RFP to serve as the consulting firm for the workgroup. She noted that both Tara Casanova Powell and Dr. Ryan Smith, who worked with the Virginia Tech Transportation Institute, have extensive experience in national research and data collection efforts.

Ms. Coleman shared that Mr. Morris and Ms. Motley are the primary commission staff assigned to this workgroup. The next meeting is scheduled for June 8, 2026, and the report is due to the General Assembly on November 1, 2026. Ms. Coleman expressed confidence that the workgroup's experienced consultants will produce a comprehensive report with meaningful recommendations.

Senator Surovell inquired about training opportunities for defense attorneys regarding the Intelligent Speed Assistance Program (ISAP). Ms. Baugh responded that providing training to attorneys can be challenging; however, ISAP will be included as a topic during the upcoming new judges' training.

Ms. Coleman reported that commission staff began a judicial roadshow last year in advance of the new law. Staff met with judges and clerks throughout the Commonwealth and, with assistance from OES, an informational email was distributed to all courts regarding the program. She noted that additional assistance would be beneficial in reaching defense attorneys.

Delegate Hope stated there was a good response to the judicial roadshow and suggested coordinating with the Virginia State Bar to explore offering an ISAP training to provide CLE credit. He acknowledged that it will take time for everyone to become as familiar with ISAP as they are with the interlock program.

Ms. Baugh reports she is happy to train on ISAP if the Commission could assist in making the connection with the attorneys.

Ms. Coleman further reported that following the informational email, commission staff received inquiries from juvenile court judges regarding participation in the program. After consultation with DMV and the Office of the Attorney General, Ms. Coleman stated that potential expansion of the program is already being explored.

### **Tri River ASAP**

Sheriff W.R. Balderson of King and Queen County, a member of the Tri River ASAP Policy Board, was scheduled to speak but was unable to attend the meeting. Delegate Hope extended an invitation for Sheriff Balderson to address the Commission at its September meeting, should he wish to do so.

### **2026 Meeting Dates**

September 18<sup>th</sup>

December 3<sup>rd</sup>

### **Adjournment**

There being no further business, Delegate Patrick A. Hope, Chairman, adjourned the meeting at 10:49 am.